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**KIRIRI WOMEN'S UNIVERSITY OF SCIENCE AND TECHNOLOGY
UNIVERSITY EXAMINATION, 2024/2025 ACADEMIC YEAR
FOR THE DIPLOMA IN PROCUREMENT & SUPPLIES
MANAGEMENT**

DPS 1103 WAREHOUSING OPERATIONS AND STOCK CONTROL

Date:24TH SEPT,2024

Time:2.30PM-4.30PM

INSTRUCTIONS TO CANDIDATES

ANSWER QUESTION ONE (COMPULSORY) AND ANY OTHER TWO QUESTIONS

QUESTION ONE (30 MARKS)

- a) Highlight three types of warehouses that an organization may use for storage of its materials. (4 Marks)
- b) Highlight three factors that an organization should consider when coding its stock. (6 Marks)
- c) Discuss two advantages of using fixed stock location system in an organization (4 Marks)
- d) Explain three reasons that may influence an organization to automate its stock recording system (6 Marks)
- e) Highlight four functions of a warehouse in an organization. (4 Marks)
- f) Explain three methods used to issue goods in a warehouse. (6 Marks)

QUESTION TWO (20 MARKS)

- a) Mr. Njoroge has been alerted by a supplier to expect delivery of a consignment of goods after one week. Explain three documents that Mr. Njoroge should assemble to facilitate the receipt of the consignment. (6 Marks)
- b) Explain three importance of material handling in supply chain management. (8 Marks)
- c) Kiriri company Ltd intends to design a warehouse layout in its operations. Explain three factors that a company should consider when selecting the warehouse layout design. (6 Marks)

QUESTION THREE (20 MARKS)

- a) Material handling involves moving goods or materials within a short distance in a storage area. Discuss four objectives of material handling. (8 Marks)
- b) Stock control involves maintenance of the quantity and kind of inventory in a storehouse. Discuss three stock control methods that can be used in a storehouse. (6 Marks)
- c) Explain three features of a good coding system in an organization. (6 Marks)

QUESTION FOUR (20 MARKS)

- a) Wanjau has been experiencing increased incidents of dispatching wrong goods to customers by the stores staff. Explain four reasons that may account for this situation. (8 Marks)
- b) Stock taking is done to provide an audit of an existing stock. Discuss three importance of stock taking to an organization. (6 Marks)

- c) Security and safety are one of the most important aspects of many commercial businesses. Discuss three safety measures that may be taken to ensure safety of staff in a warehouse. **(6 Marks)**

QUESTION FIVE (20 MARKS)

- a) Discuss four factors to be considered when setting up a warehouse. **(8 Marks)**
- b) Receiving is a process of accepting from all sources all materials, equipment and parts that are used in an organization. Explain three factors to consider in receiving goods. **(6 Marks)**
- c) Explain three importance of classification and coding of materials in an organization. **(6 Marks)**